



Government of West Bengal
Department of Fire & Emergency Services
New Town Fire Station Building (2nd & 3rd Floor)
CF – 7, Street Number 175, Action Area 1C
Newtown, West Bengal 700156

No. 2378 /FES-99/54/2022

Date: 26 /03 /2025

NOTIFICATION

It has been observed from sometime past that quite a good number of application for fire licence remain pending at the citizen's end due to non-submission of 'fees against Demand Notice' and/or 'necessary document(s).'

Consequently, the unnecessary delay occurs in disposal of fire licence application not owing to any lack on the part of the F&ES Department. So, the performance of F&ES Department as reflected by EoDB does not truly uphold the actual scenerio.

So, to cleanse the system from unnecessarily pending applications at applicant level, the Governor is hereby pleased to say that the following steps will come into force w.e.f. 01/04/2025:

- i. A check box will be provided for an undertaking from the applicant while filing an application for FSR/FSC/Renewal of FSC/Fire Licence/Renewal of Fire Licence to the effect that if the application remain pending at his / her end for more than 30 days, then it will be rejected.
- ii. A reminder in the form of SMS would be sent to the applicant 7 days prior to the end of stipulated period of 30 days.
- iii. The applications pending unattended at the citizen's end for more than 30 days will be automatically rejected by the system.

This issues in the interest of public service.

Sd/-

(Khalil Ahmed, IAS)

Principal Secretary to the Govt. of West Bengal

No. 2378 /1(14)/FES-99/54/2022

Date: 26 /03 /2025

Copy forwarded for information and necessary action to:

- 1) The Director General, WBF&ES, 13 D, Mirza Ghalib Street, Kolkata – 700016
- 2) The Principal Secretary, UD&MA Department, Govt. of West Bengal
- 3) The Principal Secretary, MSME&T Department, Govt. of West Bengal
- 4) The Director, MSME, West Bengal
- 5) The CEO, Kolkata Municipal Corporation
- 6) The District Magistrate, District (all)

- 7) The Private Secretary to the Hon'ble MoS(IC) of this Department
- 8) Director, WBF&ES, 13 D, Mirza Ghalib Street, Kolkata – 16
- 9) Sri Debdeep Guha, Scientist F, NIC
- 10) The CEO, WTL, BP-5, Sector V, Bidhannagar, Kolkata, West Bengal – 91
- 11) Sri Abheek Halder, eDistrict Project Manager, TCS
- 12) Sr. P.S. to the Chief Secretary to the Government of West Bengal
- 13) Sr. P.S. to the Principal Secretary, Deptt. of F&ES
- 14) Guard File


Additional Secretary to the Government of West Bengal